



**Putnam Valley Central School District Office  
171 Oscawana Lake Road  
Putnam Valley, NY 10579**

**Questions and Answers for Putnam Valley Transportation Services RFP March 27, 2024.**

- 1) **Page 10, Section 1.C, it notes that the awarded contractor must utilize Transfinder. Please verify this is accurate.** Versatrans is the software program that is currently utilized and will be in the future.
- 2) **Can contractors receive a spreadsheet with the total live miles/hours for each route?** This information is available [here](#).
- 3) **Page 16 Section C, can you please confirm the required insurance coverage?**  
No changes to insurance, stays as identified in the RFP
- 4) **Page 20, Section 6.C, please confirm the allowed miles per gallon for the vehicles.**  
One gallon of diesel fuel for each eight (8) live route miles for buses of 65/66 – passenger or larger.  
One gallon of gasoline fuel for each seven (7) live route miles for buses 65/66 – passenger or larger.  
One gallon of diesel fuel for each thirteen (13) live route miles for vans of 16/24 passengers.  
One gallon of gasoline for each thirteen (13) live route miles for vans of 16/24 passengers and wheelchairs.
- 5) **Page 20, Section 6.D, it notes that 3-point seatbelts are required for large buses. Do all buses need to meet this requirement and are 2-point seat belts acceptable?**  
2-point seat belts are acceptable on large buses.
- 6) **On page 22 section 12, it says that trial runs must be completed 2 weeks prior to the start of school. Please confirm this deadline.** Trial runs for all routes must be performed within 2 weeks prior to the start of school.
- 7) **Will the contractor be paid for the trial runs?** There will be no additional payment for trial runs.

- 8) **Page 358, the chart shows “2-3 Hour Bus”. Please verify, does this mean 2 three-hour bus routes or two-to-three-hour bus routes. Do we fill out this chart representing per day or per year?** Please read it as two-to-three-hour bus routes. The information in this chart should represent an annual cost for 182 school days of service.
- 9) **Page 9, it says that the contractor should have a 90% or better inspection rate history. How far back are you requiring the contractor to provide documentation for?** Lookback period will be 3 years.
- 10) **Are contractors able to receive information regarding mileage and fuel used for the past 2 years?**  
(Routes have recently been reduced since beginning of the year to 17)

	<u>2022-23</u>	<u>2023-24 (YTD)</u>
Large diesel buses (11)	79,862	80,739
Large gas buses (7)	50,814	51,373
Gas Vans (14)	113,750	115,000

- 11) **Are diesel and gasoline fueling stations at the same location?** Yes.
- 12) **Page 21, Section 7.B, it notes the required equipment needed to be on the bus, including cameras/video. Is a cloud base system okay to use?** Yes. However, the district will need the required access to the data.
- 13) **Are there currently any contractual issues relating to driver shortages including after-school activities?** No, there are no current issues.
- 14) **How many big buses and vans are being used by the current contractor?** Our current contractor operates 17 big buses, 5 vans for in-district runs and 4 vans for out-of-district runs.
- 15) **Are there designated parking spaces for the contractor?** Yes. The contractor’s buses will have their own designated area to park their buses (including spares) and there is also designated parking for their drivers.
- 16) **Is there a maintenance facility onsite that the contractor can use?** No. However, the contractor is allowed to have someone come onsite with a work vehicle and perform minor repairs while the buses are parked in their designated parking spaces.
- 17) **Is the contractor allowed to have a parts/equipment trailer on site for storage?**  
Yes, with District approval. Arrangements will need to be made with the transportation department for the proper setup.

**18) Page 351 Section 8.D (Financial Analysis), does the district want the contractors to provide any bankruptcy information? How many years' worth of data is the district requiring the contractor to provide?** We are requiring the contractor to provide us with documentation including consolidated financials for all companies and subsidiaries, including liens, lawsuits, and bankruptcies for the past 5 years.

**19) If a contractor is using a bus that is 10 years old at the start of the school year, is that bus able to still be utilized until the end of the school year.** Yes.

**20) Page 349 Section 4 (Accident History), how many years' worth of data is the contractor obligated to submit?** The contractor is required to submit their accident history for the past 5 years.

**21) There will be a change in the weight of the points on page 351 Section 8 (Financial Analysis), please note below the new scoring for this section:**

- A. 1 Point
- B. 1 Point
- C. 1 Point
- D. 2 Points