

<p>The following is a listing of the dates, times, topics, deadlines and a actions for the district's budget development. All Board meetings will be held in the Putnam Valley High School Cafeteria and begin at 7:00pm unless otherwise noted. Citizens' Advisory Committee Meetings begin at 6pm in the HS library.</p>	
Nov 2017-Feb 2018	Admin and staff help develop the Superintendent's recommended budget.
January 4, 2018--Board of Education Meeting	Superintendent Budget Initiatives
January 18, 2018--Board of Education Meeting	Budget Presentations: Elementary School & Middle School
February 8, 2018--Board of Education Meeting	Budget Presentations: High School, Technology & Athletics
February 22, 2018--Board of Education Meeting	Budget Presentations: Special Education & Operations/Facilities
March 8, 2018--Board of Education Meeting	Full Budget Presentation by District Treasurer, Jill Figarella
March 22, 2018--Board of Education Meeting	Final Budget Presentation
March 27, 2018--May 10, 2018--March 28, 2018 is optimal date for 1st publication in weekly edition.	First legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote. Must advertise 4 times within 7 weeks with the first legal notice publication occurring at least 45 days before the Annual Budget Vote, but not more than 49 days before the election. Notice should appear in 2 general circulation newspapers.
April 12, 2018--Board of Education Meeting	Board of Education Adoption of Budget (But Not Later Than 4/20/18)
April 16 - May 8, 2018	Clerk must mail an absentee ballot for every qualified voter who requests one. The ballot cannot be mailed earlier than 30 days or later than 7 days prior to the election day. Absentee ballots can be picked up no later than the day before the election.
April 16, 2018	Last day for submission of petitions for Board of Education candidates and submission of petitions for propositions to be placed on ballot.
April 17, 2018	Drawing for position of candidates on ballot.
April 24, 2018	Special Business Meeting to adopt the Proposed BOCES Budget
No later than Saturday April 21, 2018 (Best practice--by April 20, 2018)	Property Tax Report Card submitted to SED by the end of the next business day following the budget adoption but no later than 24 days prior to Budget vote (April 21, 2018). Property Tax Report Card must be submitted to local newspaper of general circulation.
April 24, 2018	Copies of the Budget must be available to residents upon request during the 7 days (beginning April 24, 2018) before the Budget Hearing (May 1 2018) and on the day of vote. Copies of the Budget must be available in the school buildings, in free association and public libraries in the District and on the District website during the 14 days before the vote (Beginning May 1, 2018).
May 1, 2018	Final Public Hearing
May 2, 2018 (but not later than May 9, 2018)	Budget Notice mailed to eligible voters the day after the final budget hearing (not later then at least six days prior to the vote)
May 10, 2018	District Clerk must maintain a list of names of those residents who were given absentee ballots and make such list available for public inspection the five days prior to the annual meeting (except Sunday).
May 10, 2018	Last day for community members to register to vote for the May 2018 election.
May 15, 2018	Budget Vote and Board Election