

The Putnam Valley Central School District will receive individual sealed bid proposals before **11:00 AM on December 21, 2021 for:**

**CAPITAL PROJECT PHASE 3
TOILET ROOM ALTERATIONS**

PUTNAM VALLEY PUTNAM VALLEY MIDDLE SCHOOL
142 Peekskill Hollow Road

Bid No. 2021-22-02

The District will receive the proposals at the Business Office, 171 Oscawana Lake Road, Putnam Valley, NY, 10579, and at that time and place any and all such proposals that have been received in accordance with the terms hereof will be publicly opened and read aloud.

The District invites bidders to bid on the work described in the Bid Documents that falls within the following bid packages:

Bid Package #	Trade
GC	General Construction (Single Prime Contract)

See the Bid Documents for a further description of the scope of work.

Bidders must use the Bid Proposal Forms included with the Bid Documents in order to make their proposals, and each proposal must be made in accordance with those Forms.

Bidders may obtain the Bid Documents **after 3:00 PM on December 1, 2021**, from REV, 330 Route 17A, Goshen, NY, 10924, (877) 272-0216. Complete digital sets of Bidding Documents, drawings and specifications, may be obtained online as a download at the following website: www.usinglesspaper.com under 'public projects.' Complete hard copy sets of Bidding Documents, drawings, and specifications, may be obtained from REV upon depositing the sum of **\$50.00** for each combined set of documents. Checks or money orders shall be made payable to "Putnam Valley Central School District." The full deposit will be refunded to bidders upon return of the Bid Documents in acceptable condition within one week of notification of award by the District as per NYS General Municipal Law Article 5A, Section 102. Bidders are to submit a written request for plan deposit refund which is to be accompanied by a copy of the canceled check or District issued receipt. Upon receipt of request, the Business Office will generate a refund on the next available check run. Any bidder requiring documents to be shipped shall make arrangements with the printer and pay for all packaging and shipping costs.

Please note Rev (www.usinglesspaper.com) is the designated location and means for distributing and obtaining all bid package information. All bidders are urged to register to ensure receipt of all necessary information, including bid addenda.

There will be a pre-bid site meeting **on December 9, 2021**, as follows at **3:45 PM at Putnam Valley Middle School**, outside the Main Entrance.

Bidders are urged to attend the site meeting. Knowledge of the field conditions is crucial to understanding the Work.

Each proposal must be accompanied by a certified check payable to the *Putnam Valley Central School District* or by a Bid Bond for a sum equal to five percent (5%) of the bid, conditioned as set forth in the Instructions to Bidders. All bid security, except those of the three low bidders will be returned within four days after proposals are submitted. The bid security provided by the three low bidders will be returned after the execution of the Trade Contract.

The District will require the successful bidder to provide separate Performance and Labor & Materials Payment Bonds in the amount of the contract price and in the form specified in the Bid Documents.

To the fullest extent allowed by law, the District reserves the right to reject bids that contain omissions, exceptions, or modifications, or in their sole discretion to waive such irregularities, or to reject any or all bids or to accept any bid which is in the best interest of the District.

All laborers, workers, and mechanics working on the site of this project must be certified as having successfully completed the OSHA 10-hour construction safety & health course.

All Requests for Information shall be sent in writing to KG+D Architects care of Marissa Alicea via email at malicea@kqdarchitects.com.

All proposals shall be sealed in an opaque envelope distinctly marked on the outside as follows:

**Putnam Valley Central School District
Capital Project Phase 3 – Toilet Room Alterations
Putnam Valley Middle School
Bid Opening Date:
Name of Bidder
Bid Package
"SEALED BID"**

Such proposals must be delivered to **Jill Figarella, District Treasurer**, or her designee, **no later than the appointed time on the bid opening date**, at the **Business Office, 171 Oscawana Lake Road, Putnam Valley, NY, 10579 (bids will be opened in the Elementary School building at the same address)**. The District will not open or consider any proposal unless it is received at that location by no later than the appointed time on the bid opening date, on the bid opening date. Bidders are solely responsible for the arrival of each bid proposal at the place of bid opening by the appointed time, regardless of the means of delivery.

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