

**PUTNAM VALLEY CENTRAL SCHOOL DISTRICT**  
**Putnam Valley, New York**

**APPLICATION FOR ABSENTEE BALLOT INSTRUCTIONS**

Education Law, Section 2018(a) states the rules and procedures school districts must follow in providing absentee ballots. The process is simple and is summarized below:

1. Applications for Absentee Ballots are available from the District Clerk, Mrs. Maureen Bellino.
2. You may download the application from the District's website: [www.pvcasd.org](http://www.pvcasd.org), call for one at (845) 528-8143, extension 1367, during the hours of 8:00 a.m. - 4:00 p.m. or write to:

District Clerk  
Putnam Valley Central School District  
146 Peekskill Hollow Road  
Putnam Valley, NY 10579

One will be sent to you promptly.

3. If you want the ballot mailed to you, the District Clerk must receive the completed application by 4:00 p.m. on December 1, 2015.
4. If you want to personally pick up the application, visit the District Clerk no later than 4:00 p.m. on December 7, 2015.
5. Please be advised that no person can have two legal residences for voting purposes. It is not enough to own property or lease a place of business in Putnam Valley. You must also qualify as a legal resident.

**PUTNAM VALLEY CENTRAL SCHOOL DISTRICT**  
**Putnam Valley, New York**

**APPLICATION FOR ABSENTEE BALLOT**

NAME

\_\_\_\_\_

ADDRESS

\_\_\_\_\_

Street	City	Zip
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IN ORDER TO RECEIVE AN ABSENTEE BALLOT, YOU MUST COMPLETE THE FOLLOWING INFORMATION:

1. I am, or will be, on the day of the school district vote, a qualified registered voter of the Putnam Valley Central School District.  
  
Yes \_\_\_\_\_ No \_\_\_\_\_
  
2. I am, or will be, on the day of the school district vote, over eighteen years of age, a citizen of the United States and will have resided in the school district for thirty (30) days next preceding the date of the election.  
Yes \_\_\_\_\_ No \_\_\_\_\_
  
3. I will be unable to appear to vote in person on the day of the school district vote because: (check one)
  - a. \_\_\_ I will be on such day a patient in a hospital or unable to appear personally at the polling place on such day because of illness or physical disability, or
  - b. \_\_\_ My duties, occupation or business require me to be outside of the county of my residence on such day, or
  - c. \_\_\_ I will be on vacation outside the county of my residence on such day, or
  - d. \_\_\_ I will be absent from my voting residence because I will be detained in jail awaiting action by a grand jury or awaiting trial, or
  - e. \_\_\_ I will be confined in prison after conviction for an offense other than a felony, or
  - f. \_\_\_ I am the (spouse, parent, child) of a qualified voter who has applied for, or is eligible to apply for an absentee ballot and will be absent from the school district on day of the school vote by reason of accompanying or being with my (spouse, parent, child) entitled to apply for an absentee ballot for one of the reasons listed above.

4. If you have checked item 3b above, please complete the a or b below:

a. \_\_\_\_ If your duties, occupation, or business are of such a nature as ordinarily require such absence, please give a brief description of such duties, occupation, or business:

\_\_\_\_\_

\_\_\_\_\_

b. \_\_\_\_ If your duties, occupation, or business are not of such a nature as ordinarily require such absence, please indicate the special circumstances on account of which such special absence is required:

\_\_\_\_\_

\_\_\_\_\_

5. If you checked Item 3c on page 1, please complete the following:

a. Date you expect to begin your vacation: \_\_\_\_\_

b. Date you expect to end your vacation: \_\_\_\_\_

c. Place or places you will be on vacation: \_\_\_\_\_

d. Answer 1 or 2:

1. Name of employer: \_\_\_\_\_

Address of employer: \_\_\_\_\_

2. Are you self-employed: \_\_\_\_\_

6. Please list where this ballot is to be mailed to you.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Education Law, Section 2018(a) requires the following statement be signed by the voter.

I do hereby declare that the foregoing is a true statement to the best of my knowledge and belief, and I understand that if I make any material false statements in the foregoing statement of application for absentee ballots, I shall be guilty of a misdemeanor.

Date \_\_\_\_\_ Signature of Voter: \_\_\_\_\_