

Reorganization Meeting Minutes – July 15, 2008

BOARD MEMBERS: Trustee Tina Mackay PRESENT
Trustee Guy Cohen
Trustee Mary Maus
Trustee Frank Reale
Trustee Valerie Fitzgerald

ADMINISTRATORS: Dr. Marc Space, Superintendent of Schools
Paul Lee, Assistant Superintendent for Business and
Finance
Nick Bellantoni, Director of Operations

OTHERS: Representatives of the PTA and PTSA, Reporters from the
Putnam County News and Recorder and the North County News,
staff from the Putnam Valley School District and community
members

At 7:05 p.m. the District Clerk called the meeting to order, asking all to
join in the Pledge of Allegiance to the Flag. CONVENE
MEETING

The District Clerk administered the Oath of Office to Trustee Valerie Fitzgerald.

The Clerk asked for nominations for President of the Board. PRESIDENT
Ms. Maus nominated Ms. Mackay, seconded by Mr. Cohen. Ms. Mackay
accepted the nomination. Ms. Mackay was elected by a unanimous vote.

Ms. Mackay took the Oath of Office of President, as administered by the District Clerk.

The meeting was then turned over by the District Clerk to the President, VICE
Ms. Mackay, who asked for nominations for Vice President of the Board of PRESIDENT
Education. Mr. Reale nominated Mr. Cohen, seconded by Ms. Maus.
Mr. Cohen accepted the nomination. Mr. Reale was nominated by Ms. Mackay.
Mr. Reale declined the nomination. Mr. Cohen was elected by a unanimous vote.

Mr. Cohen took the Oath of Office of Vice President as administered by the District Clerk.

Dr. Marc Space then took the Oath of Office as the Superintendent of Schools.

DISTRICT
CLERK
09/1

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to appoint Linda Pregiato to the position of District Clerk for the 2008-09 school year at a stipend of \$10,500.00. Motion carried unanimously.

TREASURER AND
ASST. TREASURER
09/2

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint Paul Lee to the position of District Treasurer and Barbara O'Hare to the position of Assistant Treasurer for the 2008-09 school year with no additional compensation. Motion carried unanimously.

CLAIMS
AUDITOR
09/3

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Ingrid Polewaski to the position of Claims Auditor for the 2008-09 school year, at a stipend of \$1,000.00. Motion carried unanimously.

TAX
COLLECTOR
09/4

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Jill Figarella to the position of Tax Collector for the 2008-09 school year at a stipend of \$9,917.00; and to appoint Nobila Kruger as Assistant Tax Collector at \$18.20 per hour. Motion carried unanimously.

AUDIT
COMMITTEE
09/5

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved by the Board of Education to appoint the 2008-09 Audit Committee Members as follows:

Tina Mackay
Mary Maus

Guy Cohen
Vincent Paolicelli

Motion carried unanimously.

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint the following individuals to the positions indicated for the 2008-09 school year with no additional compensation:

ADDITIONAL
APPOINTMENTS
09/6

- Marc Space Records Access Officer
- Barbara Fuchs Records Access Officer
- Title IX Compliance Officer
- Paul Lee Payroll Certification Officer
- Purchasing Agent

Motion carried unanimously.

Mr. Cohen explained the function of the individuals.

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, to authorize the Superintendent, or designee, to make transfers within functional unit. Be it further resolved, to authorize the Superintendent, or designee, to make transfers between functional unit appropriations provided the aggregate amounts of such transfers not exceed \$3,000 per month, and to make final fund transfers necessary to balance all accounts as of June 30 each year. Motion carried unanimously.

AUTHORIZE
SUPERINTENDENT
TO MAKE BUDGET
TRANSFERS TO
BALANCE ACCOUNTS
AS OF JUNE 30
09/7

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Marie Gabari to the position of Student Activities Treasurer, for the 2008-09 school year at a stipend of \$2,329.00 and that she be authorized, along with Edward Hallisey, Principal, to sign Student Activity checks. Motion carried unanimously.

STUDENT
ACTIVITIES
TREASURER
09/8

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to appoint Maureen Bellino to the position of Student Activities Treasurer, for the 2008-09 school year at a stipend of \$2,329.00 and that she be authorized, along with Jonathan Bryant, Principal, to sign Student Activity checks. Motion carried unanimously.

STUDENT
ACTIVITIES
TREASURER
09/9

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint the firm of Shaw, Perelson, May & Lambert, LLP., legal counsel for the 2008-09 school year at the general counsel fee of \$20,000 per year, all other litigation and labor relations matters to be at the rate of \$190.00 per hour. Motion carried unanimously.

LEGAL
COUNSEL
09/10

EXTERNAL
AUDITORS
09/11

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Bennett Kielson Storch DeSantis, the Government Services Division of O'Connor Davies Munns & Dobbins, LLPP of White Plains, New York, external auditors for the 2008-09 school year, at a fee of \$29,900.00. Motion carried unanimously.

It was explained that due to the state audit the District had to go out for an RFP.

INTERNAL
AUDITORS
09/12

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Accume Partners, internal auditors for the 2008-09 school year at a fee of \$19,800.00. Motion carried unanimously.

It was explained that the state mandated looking at the functioning unit and the payroll audit was done with results expected in the next few weeks.

PARTNERS IN
SAFETY, INC.
SCHOOL BUS DRIVER
PHYSICALS/ DRUG
TESTING
09/13

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to appoint Partners in Safety, Inc. for school bus driver physicals and drug and alcohol testing for the 2008-09 school year. Motion carried unanimously.

BOARD OF
REGISTRATION
09/14

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to appoint the following individuals to the Board of Registration for the 2008-09 year as follows:

Caroline Heller	Ingrid Polewaski
Janine Rivera	Nancy Leisengang
Alternate: Rose Johnson	

Motion carried unanimously.

SCHOOL
PHYSICIAN
09/15

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Dr. William Zurhellen as a school district doctor for the 2008-09 school year, with health insurance coverage. Motion carried unanimously.

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Dr. Yevgenia Shurp as a school district doctor for the 2008-09 school year, with health insurance coverage. Motion carried unanimously.

SCHOOL
PHYSICIAN
09/16

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to appoint Dr. Rhonda L. Kaufman, Supervising Dentist, to serve without compensation for the 2008-09 school year. Motion carried unanimously.

SUPERVISING
DENTIST
09/17

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to designate the following banks for the purpose of soliciting Certificates of Deposits, Money Market Accounts, and depositories for the period of July 1, 2008 to June 30, 2009:

DISTRICT
DEPOSITORIES
09/18

- | | |
|-------------------|-----------------------|
| Commerce Bank | Mahopac National Bank |
| Citibank | Wachovia |
| J.P. Morgan Chase | |

Motion carried unanimously.

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to establish the following petty cash funds and appoint the following as custodians of the funds:

PETTY CASH
FUNDS
ESTABLISHED
09/19

- | | |
|--------------------------|------------------------|
| Superintendent's Office | \$100 Marc Space |
| Business Office | \$100 Paul Lee |
| High School Office | \$100 Richard Herlihy |
| Middle School Office | \$100 Edward Hallisey |
| Elementary School Office | \$100 Jamie Edelman |
| Special Education Office | \$100 L. James Stowell |
| Transportation Office | \$100 Michael Koenig |
| Operations Office | \$100 Nick Bellantoni |
| Athletics Office | \$100 Brian Hogaboom |

Motion carried unanimously.

AUTHORIZE
DISTRICT CLERK
TO OPEN BIDS
09/20

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to authorize the District Clerk to advertise and open bids. Motion carried unanimously.

OFFICIAL
NEWSPAPERS
09/21

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to designate the North County News, the Journal News and the Putnam County News and Recorder as the official newspapers for the advertisement of legal notices by the Putnam Valley Central School District for the 2008-09 school year. Motion carried unanimously.

SET
BD. OF ED.
MEETING DATES
09/22

On motion of Ms. Fitzgerald, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to designate the Board of Education meeting dates as specified in Document #91/08 as official Business and Work Session nights for the 2008-09 school year, document attached to the official minutes of this meeting. Motion carried unanimously.

DISTRICT
MEMBERSHIPS
09/23

On motion of Mr. Reale, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to authorize district membership in the New York State School Boards Association, Westchester/Putnam School Boards Association, Westchester Putnam County School Boards Legislative Action Committee for the 2008-09 school year. Motion carried unanimously.

SUPERINTENDENT
2008-09
ORGANIZATIONS
09/24

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, to grant permission for Dr. Marc Space, Superintendent of Schools to join the following organizations for the 2008-09 school year:

American Association of School Administrators
Mid-Hudson School Study Council
New York State Council of School Superintendents
Phi Delta Kappa International

Motion carried unanimously.

Dr. Space explained he joined Phi Delta Kappa because he was more impressed with the organization and that Dr. Fuchs is presently a member of ASCD also, so they could share information from that organization.

On motion of Ms. Maus, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to support the business investment exemption as provided by Real Property Tax Law § 485-b and Local Law #9-1996 for the 2008-09 school year. This resolution endorses the initiative of the Town that encourages businesses to relocate or expand in the community. Motion carried unanimously.

SUPPORT
BUSINESS
INVESTMENT
EXEMPTION FOR
2008-09
SCHOOL YEAR
09/25

Mr. Paul Lee explained what this initiative meant for the community and school district and there were no financial consequences by endorsing this initiative.

At 7:23 p.m., on motion of Ms. Mackay, seconded by Ms. Maus, there being no further business to discuss, the Reorganization Meeting was adjourned. Motion carried unanimously.

ADJOURN
MEETING
09/26

Submitted by
Linda Pregiato
District Clerk