

MINUTES OF OPEN MEETING

BOARD OF EDUCATION

Putnam Valley Central School District
146 Peekskill Hollow Road
Putnam Valley, New York 10579

Time: 7:00pm
No. of Pages: 8

Type of Meeting: Business Meeting

Date: 9/17/2009

BOARD OF EDUCATION: Tina Mackay, President
Guy Cohen, Vice President
Valerie Fitzgerald, Trustee
Mary Maus, Trustee
Frank Reale, Trustee

PRESENT

ADMINISTRATORS: Marc Space, Superintendent
Barbara Fuchs, Asst. Supt. for Curriculum & Personnel
Paul Lee, Asst. Supt. for Finance
Jonathan Bryant, HS Principal
Edward Hallisey, MS Principal
Tricia Murray, Asst. to the ES Principal
Natalie Doherty, Director of Spec. Education
Nick Bellantoni, Director of Building, Grounds & Transportation

OTHERS: Maureen Bellino, District Clerk
Dan Cray, Stud. Rep. to the BOE
Chris Nelson, Stud. Rep. to the BOE
Reporters from No. County News & Putnam Co. News & Recorder

Ms. Mackay convened the meeting at 7:05pm.

CONVENE MEETING

On motion by Mr. Reale, seconded by Ms. Maus, it was resolved to approve the minutes of the Business Meeting of August 20, 2009 and the Work Session/Business Meeting of September 10, 2009. Motion carried unanimously.

APPROVE
MINUTES
10/90

ANNOUNCEMENTS OF GENERAL INTEREST

Dr. Space informed the Board members that there was an opening on the PNW BOCES Board of Education. The person filling the seat must be a Board of Education member from one of the currently unrepresented PNW BOCES member districts. Dr. Space asked if any of the members of the Putnam Valley Board of Education were interested in being nominated for this position. The members of the Putnam Valley Board were either unable or not interested in serving at this time.

A presentation was given by Jonathan Bryant along with Vincent DeGregorio and Sean Gilroy (HS teachers who have served as advisors to the Academic Eligibility Program). A summary was given as to the history and vision for the program including the revisions that a subcommittee of the HS Building Steering Committee developed during the 2008-09 school year. It was explained that the program was created to assist those students who are failing two or more subjects and participate in extra-curricular activities (including all clubs and sports). Mr. Oliverio acts as the Academic Eligibility Administrator and the advisors coordinate help for students who have been assigned to the program as well as providing organizational tips and study skills. In the past, students who do not participate in extra-curricular activities but are in need of assistance have been placed in the program at the request of their guidance counselor or parents. It was also stated that going forward, the program will serve as a model for Response to Intervention (RTI) which will assist all students who may be in need of additional classroom support (a report to the Board on the RTI program will be made at a future meeting as well as an update of the Academic Eligibility Program). It was suggested that the mission and explanation of the Academic Eligibility Program be put on the website. (Presentation attached to the official minutes of this meeting.)

The building administrators gave an update as to the state of the schools as of September 2009 including opening enrollments as well as a report on the results of their 2008-09 student testing. Ms. Murray reported that the Elementary School's goal related to reading focused on developing benchmarks for each student. Data from last year's benchmark assessments are being used to develop instruction for this year. At the Middle School, most of the 8th grade students are now taking Earth Science which is a change from the previous year. This change may have accounted for the slight dip in science scores. Curriculum will continue to be monitored at all buildings with the goal of establishing growth and having all of our students move forward. AP results were presented and Mr. Bryant reported that all students are encouraged to challenge themselves to their own highest levels. The graduation rate was 91% last year and is estimated at 92% for the students entering in the 2005 cohort. It was noted that this graduation rate includes GED students, students who move out of the District and do not forward any further information regarding their receiving district (which can be out of state) and students who are still currently enrolled and are expected to graduate in a subsequent year. (Presentation attached to the official minutes of this meeting.)

Ms. Doherty reported on Positive Behavior Interventions (PBIS). Staff members positively change little behaviors with positive reinforcements. She also noted that a reading teacher has been added to the Elementary School staff. The progress of students will be monitored with changes made to any student not making progress after two weeks.

Dr. Fuchs presented the NYS assessment results for 2008-09. She also noted that the consensus maps continue to be updated. She noted that the K-12 Coordinators and building administrators met on September 17 to talk about goals and map out the future superintendent conference days which will focus on ensuring the District continues to progress. (Presentation attached to the official minutes of this meeting.)

Mr. Bellantoni reported on staffing changes, the summer work that was completed by the custodial staff and gave an update on transportation including the bus facility project. It was noted that there are now hand sanitizers in all classrooms. A student transportation system rules and regulations manual and a custodial worker/cleaner manual were created over the summer. Mr. Bellantoni thanked his staff for their hard work as did Dr. Space. (Presentation attached to the official minutes of this meeting.)

The Board of Education's Master Plan Calendar was discussed and updated and should be posted on the District's website. (Updated calendar attached to the official minutes of this meeting).

Dr. Marc Space updated the Board of Education on the transportation grant with PNW BOCES. This grant is for a study of consolidating services for the transportation of students. The study's maximum cost should be \$2,000. The districts are also looking at sharing courses on-line including AP courses and foreign language. Dr. Space also continues to participate in the Jump Start program (a reading program for pre-schoolers). Dr. Space will be reading primarily to a special education class at the Elementary School this year.

It was also noted that a member of the Board of Education needed to be designated as the voting delegate at the upcoming NYS School Boards Association convention. Ms. Fitzgerald will be attending the convention and offered to be the voting delegate.

Student representatives, Dan Cray and Chris Nelson, reported on upcoming sporting events. They also discussed a meeting they had with Dr. Space regarding a student run recycling program, the formation of an alumni association and alumni web site. They were also asked to consider what they think would be the best option for a second foreign language at the District, and they will report back on their ideas at a future meeting.

There was no report from the PTA and the PTSA representatives.

Ms. Mackay asked for comments on agenda items. There were no comments.

NEW BUSINESS

APPROVE HEALTH & WELFARE SERVICES TO RESIDENT PV STUDENTS ATTENDING NON - PUBLIC SCHOOLS On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved to approve the following 2008-09 contracts for Health and Welfare Services provided to resident students of Putnam Valley attending non-public schools within the following school districts, as per the documents attached to the official minutes of this meeting and authorize the President of the Board of Education to sign the contract:

10/91

<u>Document #</u>	<u>School District</u>	<u># of Students</u>	<u>Cost Per Student</u>	<u>Total Cost</u>
28/10	Yorktown	8	\$992.50	\$7,940.00
29/10	Mahopac	3	\$584.00	\$1,752.00

Motion carried unanimously.

APPROVE EDUC. CONTRACT WITH GARRISON UNION FREE SCHOOL DISTRICT On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on the recommendation of the Superintendent of Schools, to approve an educational contract for one student with the Garrison Union Free School District as per Document #30/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

10/92

It was noted that this contract was for a student coming into the Putnam Valley Central School District.

APPOINT ALLISON SOUTHARD 5-MONTH LV. REPL. PVMS 9/2/09-1/29/10 On motion of Ms. Maus, seconded by Mr. Cohen, it is resolved, on the recommendation of the Superintendent of Schools, to appoint Allison Southard to a five month leave replacement as a Grade 8 teacher at the Putnam Valley Middle School effective September 2, 2009 through January 29, 2010 (or sooner at the discretion of the Board of Education) on Step 2 BA of the P.V.F.T. salary schedule. Ms. Southard holds ELA grades 7-12 Initial certification. Motion carried unanimously.

10/93

APPOINT C. FRISTROM 6-MO. PROB.APPT. PVCSD EFF. 9/8/09-3/8/10 On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on the recommendation of the Superintendent of Schools, to appoint Colette Fristrom to a six-month probationary appointment effective September 8, 2009 through March 8, 2010 as a School Bus Monitor at the Putnam Valley Central School District on Step 2 of the CSEA salary schedule. Motion carried unanimously.

10/94

On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on the recommendation of the Superintendent of Schools, to appoint Diane Rush to a six-month probationary appointment effective September 2, 2009 through March 2, 2010 as a Cafeteria Monitor at the Putnam Valley Middle School on Step 1 of the CSEA salary schedule. Motion carried unanimously.

APPOINT
D. RUSH
6-MO PROB. APPT.
PVMS
EFF. 9/2/09-3/2/10
10/95

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on the recommendation of the Superintendent of Schools, to appoint Karen Weise to a six-month probationary appointment effective September 2, 2009 through March 2, 2010 as a Computer Support Specialist at the Putnam Valley High School on Step 1 of the CSEA salary schedule. Motion carried unanimously.

APPOINT
K. WEISE
6-MO. PROB. APPT.
PVHS
EFF. 9/2/09-3/2/10
10/96

Dr. Space noted that this was an employee whose previous position was exceeded at the end of June. Ms. Weise meets the qualifications for this position.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on the recommendation of the Superintendent of Schools, to appoint Ms. Rachel Vincent to a one-year appointment in the Twilight Program at Putnam Valley High School effective September 27, 2009 through June 30, 2010 at the 2009-10 curriculum rate of pay. Ms. Vincent holds biology and chemistry certifications. Motion carried unanimously.

APPOINT
R. VINCENT
1YR. APPT.
HS TWILIGHT PROG.
EFF. 9/27/09-6/30/10
10/97

It was noted that the Twilight Program is a PVHS program for students who are not able to function in the typical school environment. This program begins after the regular school day ends.

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on the recommendation of the Superintendent of Schools, to establish a per diem rate of \$35 per hour for the position of Athletic Trainer. Motion carried unanimously.

APPROVE
ATHLETIC TRAINER
PER DIEM RATE
10/98

It was noted that former Athletic Trainer, Ms. Andrea Dale, is currently serving as the Fitness Center Supervisor. Ms. Dale is filling in as the Athletic Trainer for football which is a required position.

APPOINT
D. LOPEZ
PVCSD VOLUNTEER
SURROGATE PARENT
09-10 SCHOOL YR.

10/99

On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on the recommendation of the Superintendent of Schools, to appoint Ms. Dana Lopez as a volunteer Surrogate Parent for the Putnam Valley Central School District for the 2009-10 school year. Motion carried unanimously.

Ms. Doherty noted that the District is required to have this role for the IEP process.

ADOPT
POLICY 3100

10/100

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on the recommendation of the Superintendent of Schools, to adopt Policy 3100, Superintendent of Schools, as per Document #31/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

It was noted that this is the second reading of policy 3100. The 3000 series is now completed.

ADOPT
2009-10
DISTRICT GOALS

10/101

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, by the Board of Education to adopt the 2009-10 District Goals as per Document #32/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

Regarding the goal of an additional foreign language for the District, it was noted that another district uses the Rosetta Stone program for their foreign language program.

APPROVE
OVERNIGHT TRIP FOR
ES 4TH GRADE CLASS

10/102

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to approve an overnight trip for Mr. Scott Sperling's fourth grade class to Madden Outdoor Education Center on October 8 and 9, 2009. Motion carried unanimously.

It was noted that the Elementary School should be proactive to ascertain if a student is unable to attend due to financial considerations.

APPROVE
DISTRICT
MEMBERSHIP-LHEC
09-10 SCH. YR.

10/103

On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on the recommendation of the Superintendent of Schools, to authorize District membership in the Lower Hudson Educational Coalition for the 2009-10 school year in the amount of \$875. Motion carried unanimously.

It was noted that the District has previously been a member of this organization and this is a continuation of that membership.

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, whereas, the Board of Education of the Putnam Valley Central School District is considering a shared Middle School/High School library and connecting corridor project; and

APPROVE
SEQRA
FOR PROP. PROJECT
MS/HS
CONNECTOR/ LIBRARY

10/104

Whereas, the Board of Education wishes to comply with the requirements of the State Environmental Quality Review Act (SEQRA); and

Whereas, the Board of Education has reviewed the components, phases and aspects of the Proposed Project; and

Therefore, be it resolved, that the Board of Education of the Putnam Valley Central School District is hereby designated lead agency under the State Environmental Quality Review Act (SEQRA) for the proposed project. Motion carried unanimously.

It was noted that this resolution does not have any financial impact or obligation for the District.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on the recommendation of the Superintendent of Schools, to take personnel actions, as per Document #33/10, attached to the agenda and official minutes of this meeting. Motion carried unanimously.

PERSONNEL
ACTIONS

10/105

It was noted that the personnel actions included the 2009-10 substitute/tutor list, summer student help and coaching appointments for the fall season.

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on the recommendation of the Superintendent of Schools, to make CSE/CPSE placements as per Document #34/10, attached to the agenda and official minutes of this meeting. Motion carried unanimously.

CSE/CPSE
PLACEMENTS

10/106

PUBLIC CONTRIBUTION PERIOD

Ms. Mackay asked for public contribution.

Mr. Cohen noted that the BOE needed to decide which BOE member would be designated as the voting delegate for the NYSSBA convention in October. Ms. Fitzgerald volunteered to take on this role.

The BOE also requested that the meeting date and a PVCSD watermark be added to the meeting videotapes that appear on the local cable channel. Mr. Mahoney, the meeting videographer, said he had already begun doing this. Also discussed was the inclusion of the District's vision/mission statement in all presentations. It was noted that the vision statement is: The Child First and Foremost.

There was a comment from a community member regarding laptop handbooks that arrived home with her child on this date even though families received the permission slip in the summer mailing and were required to return it during the first few days of school. The parent wanted it noted that the handbook referred to fees that were not known to families when the permission slip was signed and returned at the beginning of the school year and felt there should be more clarity for the families of the District with regard to the technology program. Dr. Space noted he would follow-up on this matter.

EXECUTIVE
SESSION
10/107

At 9:15pm, on motion by Ms. Mackay, seconded by Ms. Maus, the BOE moved into Executive Session for an issue of employment of a particular person and pending litigation. Dr. Space jointed the Board in the Executive Session. It was noted that there would be no business following the Executive Session. Motion carried unanimously.

RETURN FROM
EXECUTIVE
SESSION
10/108

At 10:00pm, on motion by Mr. Reale, seconded by Mr. Cohen, the BOE moved out of executive session. Motion carried unanimously.

ADJOURN
MEETING
10/109

At 10:01pm, on motion by Mr. Reale, seconded by Ms. Maus, there being no further business, the meeting was adjourned. Motion carried unanimously.

Submitted by

Maureen Bellino
District Clerk