

# MINUTES OF OPEN MEETING

## BOARD OF EDUCATION

PUTNAM VALLEY CENTRAL SCHOOL DISTRICT  
146 PEEKSKILL HOLLOW ROAD  
PUTNAM VALLEY, NEW YORK 10579

TIME:6:30pm  
No. of Pages: 7

Type of Meeting: Business Meeting

Date:1/21/10

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**BOARD OF EDUCATION:** Tina Mackay, President **PRESENT**  
Guy Cohen, Vice President  
Valerie Fitzgerald, Trustee  
Mary Maus, Trustee  
Frank Reale, Trustee

**ADMINISTRATORS:** Marc Space, Superintendent  
Barbara Fuchs, Asst. Superintendent  
Paul Lee, Asst. Superintendent  
Jamie Edelman, Elementary School Principal  
Michael Hanna, Middle School Assistant Principal  
Sam Oliverio, Jr., High School Assistant Principal  
Nick Bellantoni, Director of Buildings & Grounds  
Mark Lybolt, Director of Athletics, Physical Education & Health

**OTHERS:** Maureen Bellino, District Clerk  
Dan Cray, Student Representative to the BOE  
Barbara O'Hare, Administrative Assistant  
Dan Mahoney, Meeting Videographer  
Reporter from PCNR  
Approximately 12 members of staff and the community.

Ms. Mackay convened the meeting at 6:31pm.

**CONVENE MEETING**

On motion by Mr. Cohen, seconded by Ms. Mackay, the Board moved into Executive Session at 6:31pm, to discuss one issue related to the employment history of a particular person. Motion carried unanimously.

**CONVENE**  
**EXECUTIVE SESSION**

10/181

Joining the Board in the Executive Session were Drs. Space & Fuchs, Mr. Gerry Carlin (PVFT Union President), and Ms. Kelly Thompson (HS Teacher & Coach). The meeting was held in the High School's main office conference room.

**ADJOURN**  
**EXECUTIVE**  
**SESSION**  
10/182

On motion by Ms. Mackay, seconded by Mr. Cohen, the Board of Education moved out of Executive Session at 7:09pm. Motion carried unanimously.

Ms. Fitzgerald excused herself from the meeting at 7:12pm. Ms. Mackay reconvened the public session of the meeting at 7:15pm with the pledge of allegiance.

Ms. Mackay noted that the Board had met in Executive Session to discuss an issue related to the employment history of a particular person.

**APPROVE MINUTES**  
**BM OF 12/1709**  
**WS/BM OF 1/07/10**  
**SPEC. BM OF 1/13/10**  
10/183

On a motion by Mr. Reale, seconded by Mr. Cohen, the minutes of the meetings of December 17, 2009, January 7, 2010, and January 13, 2010 were adopted. Motion carried unanimously.

The minutes of December 17 were amended to reflect that Ms. Mackay was attending her daughter's Middle School band concert at the beginning of that meeting.

**ANNOUNCEMENTS OF GENERAL INTEREST**

Dr. Marc Space recognized two High School teachers, Mr. Bob Baker and Mr. William Scampoli, for achieving National Board Teacher Certification with "Pride In Putnam Valley".

Mr. Lee discussed the financial status of the District for the period of October through December 2009. He noted that the District will have an unappropriated fund balance of approximately 4 percent at the end of this school year. (Presentation attached to the official minutes of this meeting).

Dr. Space discussed two shared service initiatives:

- a. Working with BOCES and the member districts, there has been a process created for validating if a student is actually a resident of the district where they are attending school through a detection service. Ms. Natalie Doherty (Director of Special Education Services for PVCSD) is working with BOCES and the member districts to improve the service.
- b. Dr. Tom Higgins, BOCES Superintendent, is facilitating a survey/analysis of the possibility of sharing transportation services among the member districts. The report should be available this summer.

For the principals' report on enrollment, Ms. Edelman summarized the current enrollment of the District. Presently, the enrollment is down 43 students from the 2008-09 school year. It was noted that this was in Mr. Lee's estimated five year enrollment projections.

For the report on building initiatives, Ms. Edelman summarized the RTI Support initiative at the Elementary School. She also noted that the students at the Elementary School were raising money through the Elementary School's "Hearts for Haiti" project to support the Haitian earthquake relief efforts. She also noted that the Peace Art Exhibit will be on display in the auditorium for another week.

Mr. Hanna summarized the RTI support initiative at the Middle School. He noted that the Positive Behavior Intervention and Support (PBIS) initiative had begun. PBIS is a proactive discipline strategy. Regarding the technology initiative, there have been demonstrations and training on advanced Smartboard applications as well as I-WEB training (web pages for all the MS faculty should be available shortly). The immediate student assessment system (SENTEO) was discussed. This system provides teachers with instant feedback on their students' understanding. The Middle School is investigating distant learning opportunities through BOCES. The MS Student Government is beginning a program called "Hope for Haiti" with various events planned.

Mr. Oliverio presented the High School's initiatives. RTI training will occur this week. There is a revised academic probation program in place at the High School to support those students who are failing two or more courses. Students must participate in this program to participate in any after school sports or clubs. Apple training is continuing for the faculty. The spring musical is "Crazy for You" and auditions were ending this week. The audition turnout was extremely large and the cast should be selected shortly. The High School's library/media center has been re-configured to encourage greater usage. Alumni members currently attending college met with current students in the new area and thought it better met the needs of the High School students. A gallery for student art was created by the High School art teachers (Ms. Jen Armbruster and Ms. Lisa Furlong) in the athletic hallway. Mr. Oliverio also noted that the Community Service Learning requirement appears to be successful and that students are filling their required hours. In response to a question by Ms. Mackay, Mr. Oliverio noted that he was working with Mr. Michael Lee to enable the report cards to display the current status of a student's hours for the community service obligation thus notifying parents.

Ms. Mackay led a discussion of policies #4750 and #4770. It was decided that based on Document #63/10, policy #4750 will be re-worded with respect to Middle School student failures. Thus, policy #4750 will be removed from motion 3 and re-presented to the community.

Mr. Lee and Ms. O'Hare presented an update to the field and facility use charge proposal. They summarized the procedures and fee schedules that other neighboring districts use. The Board and the community members present discussed the various options for charging teams with 100% Putnam Valley children/adolescent participation. It was decided that a modified option #3 (a set fee based on the percent of Putnam Valley children) would be set. There would be an hourly fee for turf and/or grass field usage. All teams with greater than 60% Putnam Valley children on their roster would be able to receive this rate. The rate would be adjusted by the percent of Putnam Valley children on a team. It was proposed the Policy #1500 be generalized (see attached) and that the current Policy #1500 be modified and become a procedure. The Board would adopt the Option No. 3 fee schedule at the annual meeting each year. Mr. Denike of the Putnam Valley Lacrosse Club, Mr. Nick Bellantoni and Mrs. Jerri Cohen spoke in favor of this option and recognized Mrs. O'Hare for her thorough analysis.

A parent, Ms. McCrudden asked about reduced charges for Putnam Valley residents who play on Putnam Valley fields for other teams. It was noted that the District could not set the charges for teams to charge. The District could only set the fees we charge for usage.

Dr Space updated the Board on the following:

The Putnam County Superintendents, County Executive Bondi and the County Sheriff met to discuss safety and security in the schools. He noted that the District Shared Decision Making Plan is on tonight's agenda. The District Steering Committee will have eleven members and will be appointed at a later time. it was also noted that Putnam County recognized and thanked the Middle School students, staff and faculty for their donation of clothing.

Due to the proposed start date prior to Labor Day, Mr. Cohen recommended that motion number 6, regarding the District Calendar for 2010-11, be tabled until the Business Meeting of February 25 after a discussion at the February 4th Work Session.

For the Student Representatives' Report, Mr. Cray noted that Mr. Nelson sent his apology for not being able to attend the meeting. He reported that Dan O'Gorman achieved his 100th wrestling victory. Another wrestler, Kris Castro, is set to achieve this milestone as well at the upcoming match this weekend. He also reported that the boys' basketball team had qualified for the sectionals and that he and Mr. Nelson continue to meet with Dr. Space to set up the alumni web page. The meeting with PVHS alumni held in the library was very successful. Mr. Cray noted he felt he had benefited from the interaction. It was also reported that the Theatreworks' spring musical of "Crazy for You" is the spring musical and that tryouts were concluding this week.

There was no report from the PTA or PTSA.

**PUBLIC CONTRIBUTION PERIOD ON AGENDA ITEMS**

Ms. Mackay asked for public contribution on agenda items. There was none and the Board entered new business.

**NEW BUSINESS**

On motion by Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Michael Auerbach to a three-month leave replacement as a Physical Education teacher at the Putnam Valley Elementary School effective January 4, 2010 through March 19, 2010 (or sooner at the discretion of the Board of Education), on step 1-BA of the P.V.F.T. salary schedule. Motion carried unanimously.

**APPROVE**  
**M. AUERBACH**  
**3-MO. LEAVE REPL.**  
**ES PHYS. ED. TEACHER**  
**PVES 1/4/10-3/19/10**  
10/184

On motion by Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Toni Pozzanghera to a six-month probationary appointment effective January 14, 2010 through July 19, 2010 as a Senior Office Assistant in the Special Education office on Step 2 of the CSEA salary schedule. Motion carried unanimously.

**APPOINT**  
**T. POZZANGHERA**  
**PROB. APPT**  
**SR. OFFICE ASST.**  
**SPEC. ED. OFFICE**  
**1/14/10-7/19/10**  
10/185

On motion by Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to approve the 2nd reading of Policy #4770 as per document #64/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously

**APPROVE**  
**2ND READING**  
**POLICY #4770**  
10/186

It was noted that this resolution only includes Policy #4770 (document #64/10). The agenda had included Policy #4750 (document #63/10) as a 2nd reading. The Board requested further information with possible revisions to Policy #4750 which resulted in the motion to approve the 2nd reading of Policy No. 4750 to be tabled.

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved on recommendation of the Superintendent of Schools, to make CSE/CPSE placements as per document #65/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

**APPROVE**  
**CSE/CPE**  
**PLACEMENTS**  
10/187

On motion by Ms. Maus, seconded by Mr. Cohen, it was resolved on recommendation of the Superintendent of Schools, to take personnel actions as per document #66/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

**PERSONNEL**  
**ACTIONS**  
10/188

**TABLE MOTION NO. 6**  
**RE: 2010-11 DISTRICT**  
**CALENDAR**  
10/189

On motion of Mr. Cohen, seconded by Mr. Reale, motion No. 6 regarding the 2010-11 District calendar was tabled. Motion carried unanimously.

It was noted that further discussion needed to take place on the proposed 2010-11 District calendar. Adoption of the calendar will be moved to the February 25th Business Meeting agenda.

**ADOPT**  
**AMENDED**  
**SHARED DECISION**  
**MAKING PLAN**  
10/190

On motion of Mr. Reale, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to adopt the amended Putnam Valley Central School District Shared Decision Making Plan as per Document #68/10 (previously Document #66/93) attached to the agenda and official minutes of this meeting. Motion carried unanimously.

**APPROVE**  
**HEALTH & WELFARE**  
**CONTRACT WITH**  
**YORKTOWN CENTRAL**  
**SCHOOL DISTRICT**  
10/191

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to approve a Health & Welfare services contract for nine students at \$998.74 per student for a total of \$8,988.66 with the Yorktown Central School District as per Document #69/10 attached to the agenda and official minutes of this meeting. Motion carried unanimously.

Ms. Mackay asked for public contributions.

Ms. Mackay noted that she attended the Westchester Putnam School Boards' Association meeting on January 14. The BOCES culinary students prepared food for the event. The major topic was negotiations. It was noted that the District has begun negotiations with the PVFT.

Mr. Cohen noted that the current Governor's budget has Putnam Valley state aid reduced by just over one-half a million dollars. Assemblywoman Sandra Galef will meet with the community at the library on January 30. There will be a Math night facilitated by the High School math honor society, Mu Alpha Theta on Friday, January 29, from 6-8:30pm.

A member of the public wished to speak with regard to their child (a student). Ms. Mackay noted that there can be no public discussion with regard to students and staff. Mr. Cohen explained that due to the Sunshine Law (open meeting laws) discussions related to students or staff can only be held in Executive Session.

There were no other comments from the public.

On motion by Ms. Mackay, seconded by Mr. Reale, the Board moved into Executive Session at 9:31pm to discuss one issue related to the employment history of a particular person. Motion carried unanimously.

**CONVENE**  
**EXECUTIVE SESSION**  
10/192

It was noted that no other business would be conducted after the Executive Session. Joining the Board were Drs. Space & Fuchs and Mr. Mark Lybolt. Ms. Valerie Fitzgerald participated in the meeting through a telephone connection.

Mr. Lybolt and Dr. Fuchs left the meeting at 10:42pm.

On motion by Mr. Cohen, seconded by Mr. Reale, the Board moved out of Executive Session at 10:45pm. Motion carried unanimously.

**ADJOURN**  
**EXECUTIVE SESSION**  
10/193

On motion by Mr. Cohen, seconded by Mr. Reale, there being no further business, the meeting was adjourned at 10:45pm. Motion carried unanimously.

**ADJOURN MEETING**  
10/194

Submitted by:

Maureen Bellino  
District Clerk