

Business Meeting Minutes – January 22, 2009

BOARD OF EDUCATION: Tina Mackay, President PRESENT  
Guy Cohen, Vice President  
Trustees Mary Maus, Frank Reale and  
Valerie Fitzgerald

ADMINISTRATORS: Dr. Marc Space, Superintendent of Schools  
Dr. Barbara Fuchs, Assistant Superintendent for  
Curriculum and Personnel  
Paul Lee, Assistant Superintendent for  
Finance and Technology

OTHERS: Student Representatives to the Board of Education  
Kevin VanDevelde and Elizabeth Regan, Reporter from  
the Putnam County News and Recorder, staff from the  
Putnam Valley School District, and community members

Ms. Mackay convened the Business Meeting at 7:03 p.m. and asked everyone to join her in the Pledge of Allegiance. CONVENE MEETING

On motion of Ms. Maus, seconded by Mr. Reale, it was resolved, to approve the minutes of the Work Session/Business Meeting of December 4, 2008 and the Business Meeting of December 18, 2008. Motion carried unanimously. APPROVE MINUTES  
09/159

Ms. Mackay announced the Treasurer’s Report for November 2008 was posted in the Business Office and available for anyone wishing a copy.

**ANNOUNCEMENTS OF GENERAL INTEREST**  
**PRIDE IN PUTNAM VALLEY**

Dr. Space recognized the teachers who received national certification from the National Board for Professional Teaching Standards: Phyllis Conlin, Sean Gilroy, Melissa Rossano and Ed Schmitt. The Board congratulated the teachers on this accomplishment.

The PTSA announced they would be sponsoring a practice SAT session by the Princeton Review for High School students. Students will take practice tests, have answers explained and given study and test strategies.

The PTA announced that the Parents as Reading Partners (PARP) Program would begin Friday, January 23 at the Elementary School with a dessert and scavenger hunt and the Middle School program would begin on January 28. The program runs for 4 weeks. The Elementary School science and math nights are scheduled for March.

The Student Representatives to the Board, Kevin VanDevelde and Elizabeth Regan reported that next week was examination/Regents week at the High School; the cast for the spring production of “Urinetown” would be chosen next week; the Elementary Concert is January 28; the girls soccer program raised and donated to the school over \$4,000.00 this year towards the Dustin Strumke Scholarship Fund, allowing two seniors to receive a financial scholarship each year in honor of Dustin; the High School student Talent Show is scheduled for February 6 in the PAC; and Nina Asque, a freshman who was active in the Middle School program last year, would be starting a recycling program at the High School.

The Board of Education reviewed the newly developed Policy Series #0000-1925. Ms. Maus, a member of the Policy Development Committee, along with Dr. Space, Natalie Doherty, Brian Kuczma and Ryan Odell worked with NYSSBA in reviewing policies to ensure that the District was in compliance with state and federal laws and that policies only include policies and not procedures. The Board discussed Policy #0000-(Mission and Vision statements), #0100-Equal Opportunity, #0300-Accountability, #1000-Community Relations, #1100-Public Information, #1400-Public Complaints, #1500-Use of Facilities, and #1900-Parental Involvement. Discussion centered on use of school facilities by non-community organizations, specification of communication and family involvement, reworking of Policy #1900 and the parent/child consent, the chain of command with respect to complaints, discussion of students and staff in executive sessions and not open Board Meetings, smoking, and the removal of procedural items from the policies. A second draft of these policies will be prepared.

Ms. Mackay asked for public contribution on agenda items. There were no comments.

ADOPT PROCEDURES FOR “POLLUTION PREVENTION AND GOOD HOUSE-KEEPING FOR THE DISTRICT OPERATIONS FOR MS4 SPDES PERMIT COMPLIANCE WITH MINIMUM MEASURE #6 On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to adopt the procedures document for “Pollution Prevention and Good Housekeeping For the District Operations for MS4 SPDES Permit Compliance with Minimum Measure #6.” Motion carried unanimously.

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the following 2008-09 contract for Health and Welfare Services provided to resident students of Putnam Valley attending non-public schools within the following school district, and authorize the Superintendent of Schools to sign the contract, as per the document attached to the official minutes of this meeting:

APPROVE  
2008-09  
HEALTH AND WELFARE  
CONTRACT WITH  
OSSINING UNION  
FREE SCHOOL DIST.  
09/161

<u>DOCUMENT #</u>	<u>SCHOOL DISTRICT</u>	<u># OF STUDENTS</u>	<u>COST PER STUDENT</u>	<u>TOTAL COST</u>
#60/09	Ossining	9	\$ 795.39	\$7,158.52

Motion carried unanimously.

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to approve the 4<sup>th</sup> Grade Overnight Trip to the Taconic Outdoor Education Center as follows:

APPROVE  
4<sup>TH</sup> GRADE  
OVERNIGHT TRIP  
TO TACONIC  
OUTDOOR ED.  
CENTER  
09/162

May 27 through May 29, 2009	Mrs. Beyrer's and Ms. Butter's classes
June 1 through June 3, 2009	Mr. Sperling's and Ms. Baumgartner's classes
June 3 through June 5, 2009	Mrs. Bailey's and Mrs. Hayes' classes

Motion carried unanimously.

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to approve CSE/CPSE placements, as per Document #61/09, attached to the official minutes of this meeting. Motion carried unanimously.

APPROVE  
CSE/CPSE  
PLACEMENTS  
09/163

On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to grant permission for a non-resident faculty member's child to attend Putnam Valley Elementary School for the 2009-10 school year. Motion carried unanimously.

GRANT  
PERMISSION  
FOR NON-RESIDENT  
FACULTY MEMBER'S  
CHILD TO ATTEND  
09/164

GRANT PERMISSION FOR NON-RESIDENT FACULTY MEMBER'S CHILD TO ATTEND PVES FOR 2009-10 09/165

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to grant permission for a non-resident faculty member's child to attend Putnam Valley Elementary School for the 2009-10 school year. Motion carried unanimously.

GRANT PERMISSION FOR NON-RESIDENT FACULTY MEMBER'S CHILD TO ATTEND PVES FOR 2009-10 09/166

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to grant permission for a non-resident faculty member's child to attend Putnam Valley Elementary School for the 2009-10 school year. Motion carried unanimously.

GRANT PERMISSION FOR NON-RESIDENT FACULTY MEMBER'S CHILDREN TO ATTEND PVES & PVMS -2009-10 09/167

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to grant permission for a non-resident faculty member's children to attend Putnam Valley Elementary School and Putnam Valley Middle School for the 2009-10 school year. Motion carried unanimously.

ACCEPT RETIREMENT RESIGNATION E. PREGIATO 09/168

On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to accept, with regret, the resignation for purpose of retirement, of the following staff member as per the Document attached to the official minutes of this meeting:

Ermelinda Pregiato            effective July 1, 2009            Document #62/09

Motion carried unanimously.

The Board recognized District Clerk Linda Pregiato for her many years of service, guidance and friendship. She will be missed.

Dr. Space noted that the job description for the new District Clerk would include the taking of minutes at Board meetings.

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Amanda Chieffo to a temporary appointment as a leave replacement special education teacher at the Putnam Valley Elementary School, on Step 1 BA of the P.V.F.T. salary schedule, effective February 15, 2009 through May 10, 2009. Motion carried unanimously.

APPOINT  
A. CHIEFFO  
LEAVE REPL.-PVES  
EFF. 2/15/09-5/10/09  
09/169

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to appoint Carol Espineira to a six-month probationary appointment as a school monitor at the Putnam Valley Elementary School, on Step 1 of the C.S.E.A. salary schedule, effective January 23, 2009 through September 23, 2009. Motion carried unanimously.

APPOINT  
C. ESPINEIRA  
6-MON. PROB. APPT.  
SCHOOL MON.-ES  
EFF. 1/23/09-9/23/09  
09/170

Dr. Space noted that this position is needed. It is a 10-month position and the probationary period ends in September of 2009.

On motion of Mr. Cohen, second Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to take personnel actions, as per Document #63/09, attached to the official minutes of this meeting. Motion carried unanimously.

PERSONNEL  
ACTIONS  
09/171

On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to approve the purchase of a Middle School Grade 6 textbook entitled, "World Studies: Medieval Times to Today," published by Prentice Hall. Motion carried unanimously.

APPROVE  
PURCHASE OF  
GRADE 6  
TEXTBOOK  
09/172

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the purchase of Middle School Grade 5 textbooks entitled, "World Studies: The United States and Canada," published by Prentice Hall and "World Studies: Latin America," published by Prentice Hall. Motion carried unanimously.

APPROVE  
PURCHASE OF  
GRADE 5  
TEXTBOOKS  
09/173

**PUBLIC CONTRIBUTION PERIOD**

Ms. Mackay asked for public contribution.

Mr. Cohen noted that he and Ms. Fitzgerald would be attending a Westchester-Putnam School Boards Regional Contact Negotiations meeting Thursday, January 29. Ms. Mackay, Ms. Fitzgerald and Mr. Cohen will be attending a school board networking session on February 12. Mr. Cohen recognized

that the Putnam-Northern Westchester BOCES administrative team announced they would not take a pay raise for the 2009-10 school year. Mr. Cohen noted this would help with budgeting. Also noted was Assemblywoman Sandy Galef meeting that night discussing the tax cap proposal of Mr. Tom Suozzi. Her town hall meeting is scheduled for February 7 at the library.

Ms. Mackay reminded the community that this would be a difficult budget year. There are 7 meetings prior to the vote and 6 prior to adoption of the proposed budget. The Budget Committee has been meeting and will present to the Board and community. The Board asked that an overview of the budget and strategy be presented.

Dr. Space noted there would be a joint meeting with the Putnam Valley Town Board scheduled for February 11 at 7:00 p.m. in the Putnam Valley High School cafeteria. The agenda will include a discussion on sharing services which will assist in the maximization of delivery of services at the lowest cost.

ADJOURN  
MEETING  
09/174

At 8:37 p.m., on motion of Ms. Mackay, seconded by Mr. Reale, there being no further business to discuss, the meeting was adjourned.  
Motion carried unanimously.

Submitted by  
Guy Cohen  
Vice President  
Board of Education

Submitted by  
Linda Pregiato  
District Clerk