

Business Meeting Minutes – December 18, 2008

BOARD OF EDUCATION: Tina Mackay, President PRESENT
Guy Cohen, Vice President
Trustees Mary Maus, Frank Reale and
Valerie Fitzgerald

ADMINISTRATORS: Dr. Marc Space, Superintendent of Schools
Dr. Barbara Fuchs, Assistant Superintendent for
Curriculum and Personnel
Paul Lee, Assistant Superintendent for
Finance and Technology
Nick Bellantoni, Director of Operations
Brian Hogaboom, Athletic Coordinator

OTHERS: Student Representative to the Board of Education
Kevin VanDevelde, Reporter from the Putnam
County News and Recorder, staff from the Putnam Valley
School District, and community members

Ms. Mackay convened the Business Meeting at 7:05 p.m. and asked everyone to join her in the Pledge of Allegiance. CONVENE MEETING

On motion of Ms. Maus, seconded by Mr. Reale, it was resolved, to approve the minutes of the Work Session/Business Meeting of November 6, 2008 and the Business Meeting of November 20, 2008. Motion carried unanimously. APPROVE MINUTES
09/142

Ms. Mackay announced the Treasurer’s Report for October 2008 was posted in the Business Office and available for anyone wishing a copy.

ANNOUNCEMENTS OF GENERAL INTEREST
PRIDE IN PUTNAM VALLEY

Dr. Space recognized Jim Hertzell a member of the Putnam Valley High School Cross Country Team for his achievements at the state level. Dr. Space also recognized the Putnam Valley High School 2008 Girls Field Hockey Team for winning league and sectional championships. Coach Toniann Cortina introduced the team, which included Assistant Coach Erica Stanzione and players, Ashley Morgan, Nicole Scott, Megan Warning, Erica Fisher, Sara Kastuk, Amanda DeChent, Giovanna Spica, Ciara Walsh, Caitlin White, Jackie Gallagher, Hannah Tavella, Karrington Auth, Kristin Otero, Emily Matero, Kimberly Christopher, Clarice Proeschel, Ashley Browne, Demetria Andritsopoulos, Tianna Daley, Courtney Hyndman, Alissabeth Minnich, Victoria Stanishia. Dana Tatnell, and Rocio Simon.

Dr. Space announced that Ashley Morgan was recognized by the Field Hockey Coaches Association and awarded All American status.

Students who attended the IBM DESTINY Camp this summer presented a PowerPoint presentation on their experiences. The students participating in the camp were Katie VanDevelde, Sayaka Abe, Abby Kelvas, Taylor McClean, Emily Montano. The students thanked their IBM mentors, Carolann Wilson and Mary Ann Montano and will continue to work with their mentors to assist at the March IBM Engineering Week at Putnam Valley Elementary School.

The Board took a ten-minute recess to recognize these students. The meeting resumed at 7:36 p.m.

Middle School teachers Phyllis Conlin and Dawn Alcera made a presentation on “Implementing Inquiry Based Instruction While Integrating Technology and Ensuring that the Needs of All Learners are Met.” This process encourages students to think out the answers and learn the logical steps in the thought processes. The teachers also showed how the laptops and SmartBoards were integral parts of this program. and how this technology ensured that all students would be able to maximize their potential. This technology is not a tool but an integral part of the curriculum.

Athletic Coordinator Mr. Brian Hogaboom introduced the Modified Team Committee and presented a summary of their conclusions. The goal is to provide a quality and safe program. The Board and the committee discussed the goal of the modified program, which was to prepare students for the varsity level and to provide students with an athletic experience. It was noted that facility space, especially during the winter season, and the costs are a factor. Coaches Kelly Thompson, Ralph Smith, Joe Natalie, Jerry Zupan, Jerri Cohen and Toniann Cortina spoke of the role of the assistant coach and its importance to the success of the varsity program. Sharing an assistant across all teams does not permit the coach to maximize the varsity’s potential. The Board again discussed the Parks and Recreation program compared to the school program and their goals. Dr. Space was charged with making the final recommendation to the Board of Education.

Mr. Nick Bellantoni introduced Wellington Carvalho from CFE Consulting to present the unfunded, mandated Stormwater Management Program. The program will be at the Putnam Valley High School because of the size of the school. It will include public sessions and classes for students and maintenance/operation staff. The Board needs to adopt motions to support this program. This is a federal mandate and Mr. Bellantoni is the District Stormwater Management Coordinator. It was noted that the District website has information about the program.

Student Representative to the Board of Education Kevin VanDevelde summarized activities in the schools: The Putnam Valley High School play, “All in the Timing,” was a success; the spring play will be “Urinetown,” a satirical musical; met with Peers Influence Peers students whose national broadcast is scheduled for May 15, 2009; and the Interact Club at the Putnam Valley High School collected over 500 toys to Toys for Tots Drive. Mr. Cohen noted the Chorus would be singing holiday songs at homes in the community.

Ms. Mackay asked for public contribution on agenda items. There were no comments.

On motion of Mr. Reale, seconded by Ms. Fitzgerald it was resolved, on recommendation AMEND
of the Superintendent of Schools, that AND REINSTATE
DISTRICT
WHEREAS, the Employer has heretofore maintained an arrangement intended 403(B) PLAN
to satisfy the requirements of Section 403(b) of the Code: 09/143

WHEREAS, final regulations under Section 403(b) of the Code issued by the Internal Revenue Service on July 26, 2007 require that the Employer’s 403(b) arrangement be maintained pursuant to the terms of a written plan document; and

WHEREAS, through execution of an Adoption Agreement, the Employer wishes to amend and restate the Employer’s 403(b) arrangement as set forth herein and in such Adoption Agreement; effective as of January 1, 2009.

NOW THEREFORE, the Employer hereby amends and restates its 403(b) arrangement as provided herein and in the Adoption Agreement, effective as of January 1, 2009. Except as otherwise provided in the Adoption Agreement, the terms of this amending restatement shall apply only to employees of the Employer who remain employed by the Employer on or after January 1, 2009; and the rights, benefits and obligations of employees who terminated employment, retired or died before January 1, 2009 shall be governed by the rules applicable to the 403(b) arrangement as of December 31, 2008, as per Document #53/09, attached to the official minutes of this meeting.

Motion carried unanimously.

It was noted this is a volunteer participation retirement program for staff. Funds can be designated to go into a 403 plan. There are no contributions from the District.

DIRECT
TAX COLLECTOR
TO MAKE
REFUNDS
PURSUANT TO
CON. ED. CO.
TAX CERTIORARI
JUDGMENT

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to direct the Tax Collector to make refunds pursuant to the tax certiorari judgment awarded to Consolidated Edison Company of NY for 2008-09 tax roll in the amount of \$80,439.05. The tax certiorari judgment was awarded after the final 2008-09 tax rolls were issued. Motion carried unanimously

09/144

It was noted that this certiorari is from the current year and represents funds not received.

ADOPT
PROCEDURES TO
MANAGE
ILLICIT DISCHARGE
DETECTION &
ELIMINATION FROM
STORMWATER
DISCHARGES FROM
PVHS PROPERTY

On motion of Ms. Maus seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to adopt the procedures to manage “Illicit Discharge Detection & Elimination from Stormwater Discharges from the Putnam Valley High School Property,” as mandated by the State of New York, under Phase II Stormwater Regulations. Motion carried unanimously.

09/145

ADOPT
PROCEDURES TO
MANAGE
CONSTRUCTION-
RELATED ACTIVITIES
& POST-CONSTRUCTION
STORMWATER
MANAGEMENT FOR
PVHS PROPERTY

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to adopt the procedures to manage “Construction-Related Activities and Post-Construction Storm Water Management for the Putnam Valley High School Property,” as mandated by the State of New York, under Phase II Stormwater & POST-CONSTRUCTION Regulations. Motion carried unanimously.

09/146

On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to establish an account within the Special Purpose Fund in order to fundraise for a memorial bench to be placed on the grounds at the Putnam Valley Middle School in the name of Cynthia Belotti. Motion carried unanimously.

ESTABLISH
AN ACCOUNT
WITHIN THE
SPECIAL PURPOSE
FUND IN ORDER
FOR PVMS TO
FUNDRAISE
09/147

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve an Educational Contract for 1 student for the 2008-09 school year with the Carmel Central School District, as per Document #54/09, attached to the official minutes of this meeting. Motion carried unanimously.

APPROVE
EDUCATIONAL
2008-09
CONTRACT WITH
CARMEL CSD
09/148

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to approve the following 2008-09 contracts for Health and Welfare Services provided to resident students of Putnam Valley attending non-public schools within the following school districts, as per the documents attached to the official minutes of this meeting and authorize the President of the Board of Education to sign the contract

APPROVE
2008-09
HEALTH & WELFARE
SERVICES CONTRACTS
WITH
CARMEL
DOBBS FERRY
09/149

<u>DOCUMENT#</u>	<u>SCHOOL DISTRICT</u>	<u>#OF STUDENTS</u>	<u>COST PER STUDENT</u>	<u>TOTAL COST</u>
#55/09	Carmel	1	\$820.53	\$ 820.53
#56/09	Dobbs Ferry	3	\$749.79	\$2,249.37

Motion carried unanimously.

On motion of Mr. Cohen, seconded by Mr. Reale, it was resolved, on recommendation of the Superintendent of Schools, to approve CSE/CPSE placements, as per Document #57/09, attached to the official minutes of this meeting. Motion carried unanimously.

APPROVE
CSE/CPSE
PLACEMENTS
09/150

ENTER INTO AN AGREEMENT WITH THE CIVIL SERVICE EMPLOYEES ASSN. TO APPROVE REVISED SALARY SCHEDULE 09/151

On motion of Mr. Reale, seconded by Ms. Fitzgerald, it was resolved, on recommendation of the Superintendent of Schools, to enter into a Memorandum of Agreement with the Civil Service Employees Association to approve a revised salary schedule, as per Document #58/09, attached to the official minutes of this meeting. Motion carried unanimously.

APPOINT A. SHEEHY 7-MON. LEAVE REPLACEMENT-PVES 09/152

On motion of Ms. Fitzgerald, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to appoint Alison Sheehy to a 7-month leave replacement position as a Special Education teacher at the Putnam Valley Elementary School, on Step 1 BA of the P.V.F.T. salary schedule, effective December 8, 2008 through June 30, 2009 (or sooner at the discretion of the Board of Education. Ms. Sheehy holds Childhood Education Grades 1-6 Initial Certification and Students with Disabilities Grades 1-6 Initial Certification. Motion carried unanimously.

PERSONNEL ACTIONS 09/153

On motion of Ms. Maus, seconded by Mr. Cohen, it was resolved, on recommendation of the Superintendent of Schools, to take personnel actions, as per Document #59/09, attached to the agenda and official minutes of this meeting. Motion carried unanimously.

Ms. Phyllis Conlin, Mr. Sean Gilroy Ms. Melissa Rossano, and Mr. Ed Schmitt were recognized for attaining National Board of Professional Teaching Standard Certification.

APPROVE CHANGE ORDER WITH RM CONTRACTING SERVICES, INC. 09/154

On motion of Mr. Cohen, seconded by Ms. Maus, it was resolved, on recommendation of the Superintendent of Schools, to approve the following change orders with RM Contracting Services, Inc.:

Change Order #008	in the amount of \$62,607.00
Change Order #009	in the amount of \$24,852.00

Motion carried unanimously.

It was noted that these change orders were for Putnam Valley Elementary School construction. The first was for the removal of additional material for the new septic system and the second was for Health Department mandates.

PUBLIC CONTRIBUTION PERIOD

Mr. Cohen noted that the Middle School choral and band concerts were extremely enjoyable. He was impressed with more than 300 students participating in each program.

Mr. Lee updated the Board and community on the possible implications of the Governor’s proposed budget. The district will lose about 6% in state aid. The proposal will also abolish STAR rebate checks and the District will now assume 15% of the Pre-school Special Education cost.

There were no other public comments.

Ms. Mackay announced the Board would move into Executive Session to discuss personnel matters and that no new business would be conducted upon their return.

At 9:18 p.m., on motion of Ms. Mackay, seconded by Mr. Reale, the Board and Superintendent moved into Executive Session to discuss personnel matters. Motion carried unanimously.

EXECUTIVE
SESSION
09/155

Dr. Space was excused from Executive Session at 9:37 p.m.

At 9:54 p.m., on motion of Mr. Reale, seconded by Mr. Cohen, the Board returned from Executive Session and at 9:55 p.m., there being no further business to discuss, the meeting was adjourned. Motion carried unanimously.

ADJOURN
MEETING
09/156

Submitted by
Guy Cohen
Vice President
Board of Education

Submitted by
Linda Pregiato
District Clerk