

<p>The following is a listing of the dates, times, topics, deadlines and a actions for the district's budget development. All Board meetings will be held in the Putnam Valley High School Cafeteria and begin at 7:00pm unless otherwise noted. Citizens' Advisory Committee Meetings begin at 6pm in the HS library.</p>	
Nov. 2016-Feb. 2017	Admin and staff help develop the Superintendent's recommended budget.
Nov. 2, Dec. 7, Jan. 11, Feb. 1, March 1, April 5	Citizens' Advisory Committee Meetings
January 5, 2017	Budget: Supt. Budget Initiatives
Jan. 19, 2017	Budget: Elementary School Administrator Presentation
February 9, 2017	BOE Meeting: Budget Discussion Budget: Athletic Department, Middle School & High School Building Administrators
February 23, 2017	BOE Business Meeting: Budget Discussion Presentation of Dept. Budgets--Special Education, Facilities & Operations, Technology and Citizens' Advisory Committee Report
March 9 and 23, 2017	BOE Work Session & Business Meetings: Budget Discussions Presentation of 2017-18 K-12 Budget
March 29, 2016-May 11, 2016	First legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote. Must advertise 4 times within 7 weeks with the first legal notice publication occurring at least 45 days before the Annual Budget Vote. Notice should appear in 2 general circulation newspapers.
April 6, 2017	BOE Work Session: Possible Budget Adoption
April 18, 2017	BOE Business Meeting (Budget must be adopted by the BOE no later than April 21, 2017).
April 17 - May 9, 2017	Clerk must mail an absentee ballot for every qualified voter who requests one. The ballot cannot be mailed earlier than 30 days or later than 7 days prior to the election day. Absentee ballots can be picked up no later than the day before the election.
April 17, 2017	Last day for submission of petitions for Board of Education candidates and submission of petitions for propositions to be placed on ballot.
April 18, 2017	Drawing for position of candidates on ballot.
April 18, 2017	Special Business Meeting to adopt the Proposed BOCES Budget; Tenure Meeting/Retirement Recognition
No later than April 24, 2017 (Best practice--by April 21, 2017)	Property Tax Report Card submitted to SED by the end of the next business day following the budget adoption but no later than 24 days prior to Budget vote (April 24, 2017). Property Tax Report Card must be submitted to local newspaper of general circulation.
April 25-May 16, 2017	Copies of the Budget must be available to residents upon request during the 7 days (beginning April 25, 2017) before the Budget Hearing (May 2, 2017) and on the day of vote. Copies of the Budget must be available in the school buildings, in free association and public libraries in the District and on the District website during the 14 days before the vote (Beginning May 3, 2017).
May 2, 2017	BOE Work Session/Public Budget Hearing (Must be held no earlier than 14 days and no later than 7 days before the vote-between May 2-9, 2017)
May 3, 2017 or no later than May 10, 2017	Budget Notice mailed to eligible voters the day after the budget hearing (May 2, 2017) and at least six days prior to the vote (between May 2-10, 2017).
April 16 - May 9, 2017	Clerk must mail an absentee ballot for every qualified voter who requests one. The ballot must be mailed no earlier than 30 days or later than 7 days prior to the election day.
May 11-15, 2017	District Clerk must maintain a list of names of those residents who were given absentee ballots and make such list available for public inspection the five days prior to the annual meeting (except Sunday).
May 11, 2017	Last day for community members to register to vote for the May 2017 election.
May 16, 2017	Budget Vote and Board Election